



Please insert here at least one **PHOTO** of your traineeship stay abroad! Preferred motives are photos of your accommodation, of your work place, of being at work. Attention! Due to legal considerations we kindly ask you to send us only photos that have been taken by yourself!

## STUDENT DETAILS

University department / faculty: **Economics and Management**

Field of study: **International Economics and Finance**

Home university: **Otto-von-Guericke-Universität Magdeburg**

Surname, Name  
(optional field): ---

Nationality: **Ukrainian**

E-Mail (optional field): ---

Duration of traineeship (from ...to...): **30.07.2018-30.10.2018**

## TRAINEESHIP INSTITUTION

Country: **Greece**

Name of traineeship institution: **University of Ioannina**

Web page: **www.econ.uoi.gr**

Address: **45110 Ioannina, Greece**

Contact person: **Athanassios Stavrakoudis, Assist. Professor**

Telephone / E-Mail: **+30 265 100 5935, mobilite@econ.uoi.gr**

## EXPERIENCE REPORT (approx. 3 pages + more photos if applicable)

### 1) Traineeship institution

*Please give a brief description of your host traineeship institution.*

My host traineeship institution was the University of Ioannina, especially the Economics Department. The University is one of the biggest in Greece. It provides students with ability to study different subjects and get experience in different fields like literature, languages, history, sociology, philosophy, fine arts, pedagogy, mathematics, physics, chemistry, biology, medicine, economics, etc.

The campus is located in approximately 7 km from the city center, but it is directly connected via the city bus. But it has enough of their own facilities like library, where students can study, canteen with a 3 free meals per day (breakfast, lunch, and dinner), cafeterias (cafes), where it is possible to order a beverage, pastry or some fast food.

The free wi-fi is provided within the campus territory and in the dormitories.

The University offices were very helpful during the traineeship period and even before it has started.

## 2) Searching for a traineeship

*How did you find your traineeship? Are there any recommendable links or other helpful tips you would like to share?*

I had found an internship through the website [erasmusintern.org](http://erasmusintern.org), using the filter by the job title and country. Also I was recommended by a friend of mine to apply for the concrete traineeship as long as he successfully started the same traineeship month before. It is also easier to go abroad if there is someone you know very good. Moreover, the job offer was described clearly and corresponded to my competencies. The traineeship supervisor is very helpful and fast responding person, the whole process of application lasted less than one week.

## 3) Preparation

*How did you prepare for your traineeship in terms of language, intercultural, professional and organisational aspects? Are there any recommendable links or other helpful tips you would like to share?*

The language of my traineeship was English, I needed to take the OLS test first in order to know if my skills are high enough for the traineeship. I received a result of B2 level in English, what is fairly enough for work. Concerning the professional issues, I needed to make a small pre-research to know what programs I can and will be using, but it was not complicated for me as long as standard tools and programs were used during the traineeship.

Beforehand I also made a research about Greek culture and history, especially, during last 20 years. Greece has a long history and diverse cultural heritage, so its culture differs from region to region. You need to take into account that Greece is still going through the consequences of the economic crisis. Also I was not feeling myself safe, when I was travelling through Athens and Thessaloniki, as these cities are the biggest in the country and are attracting lots of people of different social statuses.

Concerning organizational aspects of my traineeship, it was more or less clear to me as a friend of mine has already started his traineeship there. I knew that I will work in a certain team to fulfill the certain tasks. The personnel of the University was helping and guiding through all the bureaucratic process, e.g. I knew the office locations, office hours and names of persons with whom I need to make an appointment in order to have documents signed and to finalize my accommodation and canteen issues.

It is very helpful to check the bus and ferries schedules before you come to Greece. The KTEL informational services are given also in English or German.

## 4) Accommodation

*How did you find your accommodation? Are there any recommendable links or other helpful tips you would like to share?*

My accommodation was offered by the University of Ioannina. I lived in a double room of a dormitory and got a three meals per day in the University canteen. The living conditions very good: the dormitory had an elevator; rooms were big and had the balconies; we received every week fresh towels and bed lining; rooms were cleaned on a weekly basis; the usage of washing and drying machines was free of charge. The meals at the canteen were diverse and given for free to all students and interns of the University.

## 5) Traineeship

*Please describe the tasks and / or the projects carried out during your traineeship. In which way were you mentored and integrated? How were the working conditions? Did you have especially positive or negative experiences?*

During my traineeship, I was performing tasks given by the Erasmus+ supervisor. As long as the core task of the project was collect and analyze information, on the daily basis the team was working with different types of information like articles, texts, comments, photos and videos. The tasks were shared between team members, but coordinated and mentored by the supervisor. In absence of the appropriate PC we were given the electronic devices of the computer laboratory of the Economics Department of University of Ioannina. Also we were discussing the outcomes of our work and our marketing suggestions with the administration

of the local government and businesses. The overall experience of working as a scientific assistant of the Economics Department of the University of Ioannina is more than positive, because there exists the possibility of continuation of the existing project and integration of it into the touristic market of the region.

## 6) Acquired Qualifications

*Which qualifications and skills could you acquire or improve during your traineeship?*

I acquired technical skills connected with data collection and analysis, as well as improved my soft skills, like communication, team and project management, agility, language skills, etc.

## 7) National legal regulations concerning traineeships

*Are there any specific traineeship regulations in the target country that affected you as an Erasmus trainee (e.g. France: housing allowance, convention de stage)? If yes, which ones? Are there any recommendable links or other helpful tips you would like to share?*

No, I have not found any legal issues concerning international traineeships.

## 8) Visa, residence and work permit (mainly for international students)

*Which prearrangements did you have to make in terms of visa, residence and work permit? Are there any recommendable links or other helpful tips you would like to share?*

For long traineeships or work, trainees need to apply for national Greek visa at the Embassy of Greece in Stuttgart, Germany, if they are outgoing German Erasmus+ participants.

## 9) Other

*Is there anything else you want to let other students know?*

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## 10) Conclusion

*What is the conclusion drawn after your traineeship experience abroad?*

This traineeship was good summer break project, which has given me the experience I can use in my next job. The opportunity given by the Erasmus+ Organisation is great in terms of experiencing new countries, cultures, languages and meeting new people.

Please send this report by email to [julia.schubert@ovgu.de](mailto:julia.schubert@ovgu.de)!  
Acceptable file formats: [.doc], [.docx], [.rtf], [.odt].