



Picture 1- Accommodation in Lisbon



Picture 2- View from the workplace.

## **STUDENT DETAILS**

University department / faculty:	<b>Faculty of Economics and Business</b>
Field of study:	<b>International Business</b>
Home university:	<b>Otto-von-Guericke University</b>
Nationality:	<b>Indian</b>
Duration of traineeship ( <i>from ...to...</i> ):	<b>15.08.2022-15.10.2022</b>

## **TRAINEESHIP INSTITUTION**

Country:	<b>Portugal</b>
Name of traineeship institution:	<b>Dimitra International</b>
Web page:	<a href="https://www.dimitrainternational.com">https://www.dimitrainternational.com</a>
Address:	<b>Av. Antonio Augusto de Aguiar 24, 1050-016 Lisbon</b>
Contact person:	<b>Jesus Alamo</b>
Telephone / E-Mail:	<a href="mailto:dimitrainternational@gmail.com">dimitrainternational@gmail.com</a>

## **EXPERIENCE REPORT** (approx. 3 pages + more photos if applicable)

### **1) Traineeship institution**

*Please give a brief description of your host traineeship institution.*

The traineeship institution Dimitra International is a young company founded in 2018 in Portugal. They provide legal advice in Immigration Law, Business Law and Taxation. They also provide consultancy and training courses in Law and Money Laundering Prevention.

### **2) Searching for a traineeship**

*How did you find your traineeship? Are there any recommendable links or other helpful tips you would like to share?*

I found the traineeship from the website ERASMUSINTERN (<https://erasmusintern.org>). But I also searched my universities databases.

### **3) Preparation**

*How did you prepare for your traineeship in terms of language, intercultural, professional and organisational aspects? Are there any recommendable links or other helpful tips you would like to share?*

I already learned basic Portuguese which helped me develop an interest to work in Portugal. I did not prepare much about culture and professional and organisational aspects because I believed that I will learn while living there.

### **4) Accommodation**

*How did you find your accommodation? Are there any recommendable links or other helpful tips you would like to share?*

It was tough to find accommodation, especially for a short-term period. But with the help of Facebook groups (for example: Accommodations in Lisbon and Indians in Lisbon), I was able to find the perfect accommodation for my internship as it was close to my training and in the city centre within my budget. But there are also more companies like Custo Justo, Idealista and ImmoVirtual which may be helpful.

### **5) Traineeship**

*Please describe the tasks and / or the projects carried out during your traineeship. In which way were you mentored and integrated? How were the working conditions? Did you have especially positive or negative experiences?*

During the internship I wrote reports and elaborated business plans, gave support in the advertisement campaigns, contacted companies and clients, improved the business strategy and to boost the presence of the company, analysis of markets and internal processes. I performed these tasks in English, and showed an advanced knowledge of this language. I also achieved the goals requested at the beginning of the internship, showing good organizational skills. I organized the different activities that the company assigned daily basis.

### **6) Acquired qualifications**

*Which qualifications and skills could you acquire or improve during your traineeship?*

I gained qualifications in:

- Business Plan management
- Advertisement Campaigns
- Market Analysis

## 7) Country-specific features

*Are there any specific traineeship regulations in the target country that affected you as an Erasmus trainee (e.g. France: housing allowance, convention de stage)? If yes, which ones? Are there any recommendable links or other helpful tips you would like to share?*

No, there were no specific traineeship regulations in Portugal.

## 8) Visa, residence and work permit (only for international students)

*Which prearrangements had to be made in terms of visa, residence and work permit? Are there any recommendable links or other helpful tips you would like to share?*

I already had a residence permit of Germany so I did not need visa for Portugal as the internship was only 2 months so there was no need to register as well.

## 9) Other

*Is there anything else you want to let other students know?*

Portugal is a must visit country. It is the best country so far in Europe where I would like to live in.

## 10) Conclusion

*What is the conclusion drawn after your traineeship experience abroad?*

My experience there has been much more than I imagined. I did not face any big challenges or problems. I thought new country or different culture and different language would make my experience harder but it has not created a problem for me. By gaining work experience in a corporate environment, I got clarity where I will work in the future.

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### Declaration of consent

I hereby agree to the publication of this report on the website of the Leonardo Office Saxony-Anhalt.

I assure that the photos used in this report do not violate the rights of other persons or companies (personal rights, copyrights etc.).

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