



Please insert here at least one **PHOTO** of your traineeship stay abroad! Preferred motives are photos of your accommodation, of your work place, of being at work. Attention! Due to legal considerations we kindly ask you to send us only photos that have been taken by yourself!



STUDENT DETAILS

University department / faculty: **Architektur, Facility Management und Geoinformation**
Field of study: **Design Research Master en Fachhochschulen, 90**
Home university: **Hochschule Anhalt**
Nationality: **Slovakian**
Duration of traineeship (from ...to...): **17/01/2019 - 17/06/2019**

TRAINEESHIP INSTITUTION

Country: **The Netherlands**
Name of traineeship institution: **Prince Claus Fund**
Web page: **<https://princeclausfund.org/>**
Address: **Herengracht 603, 1017CE Amsterdam, The Netherlands**
Contact person: **Mette Gratama van Andel**
Telephone / E-Mail: **+31.20.3449.182 / info@princeclausfund.nl**

EXPERIENCE REPORT (approx. 3 pages + more photos if applicable)

1) Traineeship institution

Please give a brief description of your host traineeship institution.

The Prince Claus Fund, established in 1996, is a non-profit organisation dedicated to culture and development. It supports cultural expression, primarily in Latin America, Africa, Asia, the Caribbean and Eastern Europe. Annual Prince Claus Awards honours the outstanding achievement of visionaries at the front-line of culture and development. Through CER (Cultural Emergency Response) program PCF protects cultural heritage by providing 'first aid' to rescue heritage threatened by man-made or natural disasters. Next Generation programme offers support to youth in different cultures. Prince Claus Fund supports innovative, high-quality cultural initiatives through grants and mentoring, especially where opportunities are limited, whether by poverty, conflict, marginalisation or political repression.

2) Searching for a traineeship

How did you find your traineeship? Are there any recommendable links or other helpful tips you would like to share?

I have been aware of Prince Claus Fund and its activities for quite some years before I have applied for this internship. It has been pretty clear to me that I want to apply to this institution, as it is always involved in many interesting projects supporting art and culture. This is why, I do not have experience with specific websites where internships can be re-searched.

3) Preparation

How did you prepare for your traineeship in terms of language, intercultural, professional and organisational aspects? Are there any recommendable links or other helpful tips you would like to share?

I didn't use any special method or training when it comes to language. In any case, I read a lot of literature, papers and research in English that consistently develops my vocabulary.

4) Accommodation

How did you find your accommodation? Are there any recommendable links or other helpful tips you would like to share?

Finding accommodation in Amsterdam is not easy at all. Especially in this moment, Amsterdam is full of housing scam and unaffordable housing in terrible conditions. I have been regularly searching through Facebook groups and tried to visit all the locations available. My friends have been very helpful in this process.

5) Traineeship

Please describe the tasks and / or the projects carried out during your traineeship. In which way were you mentored and integrated? How were the working conditions? Did you have especially positive or negative experiences?

During my internship in the research department of Prince Claus Fund, I had a unique chance to work on three programs:

1. CULTURAL EMERGENCY RESPONSE

- When arriving in PCF for an internship, I was instructed about the CER program and started to research into two specific projects, where preservation of cultural heritage was necessary due to natural disaster and in the second case due to political tensions in the particular region. I have been supervised and advised by a colleague in PCF through my process. In case of any doubt or question about the projects, she has been available to provide me advice.

2. PRINCE CLAUS AWARDS

- When finalising the CER research, I have been instructed about the research for the Prince Claus Awards and I was given the responsibility to research three specific artists nominated for the Award. I have been researching work of the artists and I have been in contact with external advisors about the actual impact of the artist work. I have finalised my research with a summary report for each artist, with all the information necessary for the jury to take a decision in their upcoming meeting.

3. NEXT GENERATION

- Two months before the end of my Internship, I have been researching five applications for the Next Generation Open Call. In this particular case I have been researching the actual applicants, the relevance of the proposed projects in the context of the particular region as well as in the context of the open call announced by PCF. I have been in contact with the applicants, their referees and external advisors, in order to evaluate the application and complete my summary of the project with the positive or negative recommendation. After that jury took the decision which projects they will support.

I consider my experience to be positive, thanks to unique team of people working at the organisation, very interesting projects that PCS supports, as well as thanks to to very fascinating content I had a chance to work with.

6) Acquired Qualifications

Which qualifications and skills could you acquire or improve during your traineeship?

research skills, communication skills, ability to work collaboratively, planning and organisation skills, editing skills

7) National legal regulations concerning traineeships

Are there any specific traineeship regulations in the target country that affected you as an Erasmus trainee (e.g. France: housing allowance, convention de stage)? If yes, which ones? Are there any recommendable links or other helpful tips you would like to share?

In the Netherlands, there is no regulation about the minimum internship fee, what makes many organisation offer very low fee for internship - often so low that it does not even cover food and travel expenses. This makes the internship in Amsterdam into a very uncomfortable experience and big financial challenge.

8) Visa, residence and work permit (only for international students)

Which prearrangements had to be made in terms of visa, residence and work permit? Are there any recommendable links or other helpful tips you would like to share?

9) Other

Is there anything else you want to let other students know?

10) Conclusion

What is the conclusion drawn after your traineeship experience abroad?

I have been satisfied with my internship at the Prince Claus Fund, where I had a chance to meet many interesting people currently working for the organisation. I can only confirm that in the PCF, there is a great team of enthusiastic people. In many occasions, I had a chance to contribute and think along with the team of PCF, which I consider to be a very valuable experience in this internship. I think of my internship as a pleasant learning experience, where I had a chance to apply my skills and gain new knowledge concerning diverse cultural heritage.

Please send this report by email to julia.schubert@ovgu.de!

Acceptable file formats: [.doc], [.docx], [.rtf], [.odt].