



Please insert here at least one **PHOTO** of your traineeship stay abroad! Preferred motives are photos of your accommodation, of your work place, of being at work. Attention! Due to legal considerations we kindly ask you to send us only photos that have been taken by yourself!

## STUDENT DETAILS

University department / faculty: **FB3**  
Field of study: **Architecture**  
Home university: **Hochschule Anhalt**  
Nationality: **Turkish**  
Duration of traineeship (from ...to...): **26/07/2021-27/09/2021**

## TRAINEESHIP INSTITUTION

Country: **Turkey**  
Name of traineeship institution: **ARMA Proje Restorasyon**  
Web page: **<https://www.facebook.com/armarestorasyon/>**  
Address: **Karagümrük, Keçeci Meydanı Sk., 34091 Fatih/İstanbul, Turkey**  
Contact person: **Mehmet Guler**  
Telephone / E-Mail: **+90 532 251 13 06**

## EXPERIENCE REPORT (approx. 3 pages + more photos if applicable)

### 1) Traineeship institution

*Please give a brief description of your host traineeship institution.*

ARMA Proje-Restorasyon is an architectural office founded by 4 architects. It is located within the city walls of Istanbul. Specialized in designing the Ottoman artifacts in Istanbul and managing the construction processes. Apart from that, they are also doing the restoration of the Bosphorus Mansions. They use FARO devices for laser scanning and this speeds up the projecting process a lot. ARMA is an office where 9 people work in total.

### 2) Searching for a traineeship

*How did you find your traineeship? Are there any recommendable links or other helpful tips you would like to share?*

I found my traineeship thanks to a professor from my bachelor's. Anyone who wants to do internship in Istanbul, I highly recommend "arkitera.com".

### 3) Preparation

*How did you prepare for your traineeship in terms of language, intercultural, professional and organisational aspects? Are there any recommendable links or other helpful tips you would like to share?*

I have communication with my traineeship company then I asked all my questions to people in the office. Of course Erasmus office helped and guided me for all official transactions. All information is available on the official site. For everything related to culture and life, groups and apps on the Internet are very helpful.

#### **4) Accommodation**

*How did you find your accommodation? Are there any recommendable links or other helpful tips you would like to share?*

I found the accommodation thanks to a friend from Istanbul. It is not that much hard to find accommodation in Istanbul for short term.

#### **5) Traineeship**

*Please describe the tasks and / or the projects carried out during your traineeship. In which way were you mentored and integrated? How were the working conditions? Did you have especially positive or negative experiences?*

I worked with the architect who responsible for bussiness development and construction site's. We have visited the restoration sites and we worked on tender offers together. I helped to him arrangement of drawings and works.

#### **6) Acquired qualifications**

*Which qualifications and skills could you acquire or improve during your traineeship?*

I improved my communication skills and my presentation skills. Naturally, I worked on architectural softwares and visualization.

#### **7) Country-specific features**

*Are there any specific traineeship regulations in the target country that affected you as an Erasmus trainee (e.g. France: housing allowance, convention de stage? If yes, which ones? Are there any recommendable links or other helpful tips you would like to share?*

<https://www.facebook.com/esntr>

<https://www.facebook.com/groups/366719510158713>

#### **8) Visa, residence and work permit (only for international students)**

*Which prearrangements had to be made in terms of visa, residence and work permit? Are there any recommendable links or other helpful tips you would like to share?*

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#### **9) Other**

*Is there anything else you want to let other students know?*

Erasmusplus is a program that greatly facilitates your internship abroad. I would like all students to use this opportunity. Even in a short-term program such as an internship, you can make good friends, get to know new cultures and prepare for the future of your profession. Thank you for this opportunity.

#### **10) Conclusion**

*What is the conclusion drawn after your traineeship experience abroad?*

I think students should research the country or company they are most interested in and experience what they want to do thanks to erasmus. I was aware that transitioning to professional life was not as easy as it used to be, and I knew that doing an internship would make me feel comfortable about my work. You can also adapt to new cultures in this way.

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**Declaration of consent**

I hereby agree to the publication of this report on the website of the Leonardo Office Saxony-Anhalt.

I assure that the photos used in this report do not violate the rights of other persons or companies (personal rights, copyrights etc.).

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Please send this report by email to [angela.wittkamp@ovgu.de](mailto:angela.wittkamp@ovgu.de)!  
Acceptable file formats: [.doc], [.docx], [.rtf], [.odt].